



MEETING MINUTES
Richmond Hill Downtown Development Authority
Regular Monthly Meeting
Monday, March 6, 2023- 8:30 A.M.
City of Richmond Hill
City Hall Conference Room

Members present:

Georgene Brazer, Kevin Bowes, Megan Gillespie, Robbie Ward, & Eddie Warren

Members absent:

Catherine Grant & Jeff Nielsen

Guests present:

Lynnetta Smith

Staff present:

Nathan Clark, Assistant City Manager

Chairman Brazer called the meeting to order at 8:47 AM

Lynnetta Smith, Executive Director of Combat Boots to the Boardroom – was recognized by the Chair.

Mr. Bowes made a motion to approve the March 6th meeting agenda; seconded by Ms. Gillespie. Motion carried unanimously.

Mr. Bowes made a motion to approve the February 14th 2023 meeting minutes; seconded by Mr. Warren Motion carried unanimously.

Mr. Clark asked Ms. Smith to provide a summary of her application representing Combat Boots 2 The Boardroom.

After determining the application met all of the Downton Development Authority's requirements and the application was consistent with past sign grants issued by the DDA, Mr. Clark recommended that Combat Boots 2 The Boardroom be fully funded at 7,179.50 which reflect a 50% match of the total project cost of \$14,359.

Citing his staff report, Mr. Clark stressed the importance of creating/adopting standards to help better guide the DDA on future sign grant applications.

Chair Brazer asked Mr. Clark to create a staff recommendation for standards to be removed at next meeting



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Mr. Bowes made motion to award 7,179.50 which reflect a 50% match of the total project cost of \$14,359 to Combat Boots 2 The Boardroom; seconded by Mr. Ward. Motion Carried Unanimously.

Mr. Clark provided the Board with a copy of the City of Richmond Hill Design Consideration Portfolio Summer 2020 that outlined the vision for a Tree Nursery and Community Garden that would be located on city owned property off of Timber Trail.

The Board expressed interest in this idea and would provide feedback of the concept plan at the April meeting on how they would like to proceed with not only update design but how to complete/fund the project in 2023.

Mr. Ward provided an update regarding the Allman Brothers mural should be ready by this week which should be ready next week – he would follow up with all contractors involved.

No public comment was presented.

Mr. Ward made a motion to adjourn the meeting as; seconded by Mr. Bowes. Motion carried unanimously.

Meeting was adjourned at 9:51AM

Georgene Brazer, Chairman

Date

Nathan Clark, Assistant City Manager

Date